

ORDER FORM

For
**Standard Dated & Fully Personalised
Student Planners - 2014/2015**



Specialist Educational Printers

P.O. Box 171, Dalton Mills, Dalton Lane, Keighley
West Yorkshire BD21 4YW

Tel: 01535 604659 Fax: 01535 611858

Email: sales@autoprint2000.com web: autoprint2000.com

Before sending order: Prepare your artwork on an appropriate programme (Microsoft Word/Publisher for PC or Adobe In-design for Mac) and save as PDF file/s. Send CD or e-mail artwork, keeping a copy for your record. Fill in the appropriate sections below and send to **AUTOPRINT**

PLEASE NOTE:

10% DISCOUNT ON ORDERS RECEIVED & INVOICED BY 30th Apr. 2014
5% DISCOUNT ON ORDERS RECEIVED & INVOICED BY 31st May. 2014
NO EXTRA CHARGE FOR DELIVERY ON ORDERS OVER £250

Are your address details correct? - If not, please amend.

If you require assistance with your order form please contact Autoprint on. Tel 01535 604659	Quantity	Nett value					
		£	p				
Cost for Standard A5 Dated Planner (Cost includes: Your school details, logo & picture/design printed in full colour on gloss white card, a calendar, two timetable pages together with our standard diary/planning pages and bound with a secure spiral wire) 100 - 500 copies = £1.22 each 501 - 999 copies = £1.17 each 1000 copies & over = £1.12 each							
Extra Pages (e.g. 16 extra pages on an order for 800 planners @ £11 per page: 16 x £11 = £176) £6 per page up to 300 copies £7 per page for 400 copies £8 per page for 500 copies £9 per page for 600 copies £10 per page for 700 copies £11 per page for 800 copies £12 per page for 900 copies £13 per page for 1000 copies USE OUR ONLINE CALCULATOR							
Choice of three timetable formats on all student planners 5 period 6 period 10 period - all at no extra cost	enter choice here → <table style="display: inline-table; vertical-align: middle;"> <tr> <td style="border: 1px solid black; width: 20px; text-align: center;">5</td> <td style="border: 1px solid black; width: 20px; text-align: center;">6</td> <td style="border: 1px solid black; width: 20px; text-align: center;">10</td> <td style="border: 1px solid black; width: 20px; text-align: center;">N/A</td> </tr> </table>	5	6	10	N/A		
5	6	10	N/A				

PLEASE NOTE: FOR QUANTITIES OVER 1000 COPIES ASK FOR A QUOTATION AS FURTHER SAVINGS CAN BE MADE

Optional Extras - Build up a customised planner with the extras shown in our sample. Choose only those extras which you require

For a Fully Personalised dated diary page to your design add £300 to total order We will typeset all the diary pages. Customer only needs to specify the format.			
14 page Year Planner	@ 16p per copy		
16 page Spelling Section	@ 18p per copy		
16 page Reference Section	@ 18p per copy		
Map Section	@ 11p per copy		
Laminated cover: <i>Recommended to improve durability of the cover</i>	@ 12p per copy		
Plastic outer cover: <i>Recommended to improve durability of the planner</i>	@ 24p per copy		
Printing inside front/inside back/outside back cover:	@ £16 per side, per order		
Traffic Light Cards:	@ 10p per set		
Corner Pockets:	@ 15p per copy		
Wipe Clean Board:	@ 6p per copy		
Plastic Coil binding: <i>(choice of colour plastic available)</i>	@ 10p per copy		

School Order No:.....
 Staff Contact Name:.....
 Authorised Signature:.....
 Date:.....
 School Telephone Number:.....



Total Nett value

Deduct discount as appropriate

SUB TOTAL

V.A.T @ 20%

ORDER TOTAL

All prices shown are exclusive of V.A.T. £10 carriage charged on orders less than £250 value.
We recommend that Wire Spiral bound planners have a laminated or plastic outer cover to improve durability.
All goods are invoiced AFTER delivery. NO payments are required in advance.